

Children's Environmental Literacy Foundation (CELF) Educator Position

Job Description:

Part-time position beginning April 2016

Educator will work collaboratively with CELF, specifically with the Director of Education to design, to implement and support the delivery of professional development programs for the organization. These programs will include but are not limited to: CELF's On-line Toolkit, Summer Institute, NYC After School Professional Development Program course, Mentor Schools Partnerships and other fee-for-service EFS programs.

Background and Experience

- 5+ years experience as a secondary classroom science teacher
- Planning and implementing professional development for teachers
- Curriculum design and implementation
- Experience in implementing interdisciplinary learning
- Knowledge and Application of climate science
- Knowledge of NextGeneration Science Standards and an ability to integrate them into curriculum design documents
- Familiarity with STEM PBL curriculum and digital content and previous experience with initiatives to improve STEM education
- Experience teaching in diverse learning environments
- Experience facilitating service learning projects
- Knowledge of and experience in applied Systems Thinking

Skills and Abilities

- Flexibility: Can adapt to necessary changes required during the project experience
- Communication: Ability to communicate effectively verbally and in writing
- Collaborative Working Style: Ability to multi-task and work collaboratively with teams of educators
- Project Management: Manage multiple deadlines, priorities, budgets, and professional development coordination.

Job Responsibilities:

1. Coordinates the day-to-day activities including curriculum alignment, professional development, progress monitoring with evaluators, and cultivation of partners.
2. Collaborates with Education Director to oversee PD programs and manages communications across multiple schools, staff, and community partners.

3. Takes lead role in growth of CELF's Student Ambassador Program (SAM); connecting with area high school teachers and co-curricular environmental literacy clubs, recruiting high school students; event planning;
4. Cultivates partnerships and works collaboratively with community partners in program delivery, mentoring, and community outreach.
5. Provides leadership for principals and teachers in executing the vertical and horizontal alignment of Education for Sustainability PBL curriculum through professional learning communities.
6. Works collaboratively with independent evaluators and uses evaluation reports to make strategic decisions for successful implementation.
7. Stay current in the field of EfS and take proactive steps toward continual program improvement